

PALOMAR COMMUNITY COLLEGE DISTRICT
APPENDIX OF DESIGNATED EMPLOYEES

COUNTY OF SAN DIEGO
BOARD OF SUPERVISORS

2004 JUL 16 PM 3:54

Designated Positions and Disclosure Requirements

1. The persons occupying the following positions manage public investments. They shall file a full statement of economic interests pursuant to Government Code Sections 87200 et seq.:
Governing Board Members
Superintendent/President
Assistant Superintendent/Vice President for Finance and Administrative Services
2. Disclosure Categories: The disclosure categories listed below identify the types of investments, business entities, sources of income, or real property which the designated employees must disclose for each disclosure category to which he or she is assigned.
Category 1: All investments and business positions and sources of income from, business entities that do business with the District or own real property within the boundaries of the District, plan to do business or own real property within the boundaries of the District within the next year, or have done business with or owned real property within the boundaries of the District within the past two (2) years.
Category 2: All interests in real property which is located in whole or in part within, or not more than two (2) miles outside, the boundaries of the District.
Category 3: All investments and business positions in, and sources of income from, business entities that are engaged in land development, construction or the acquisition or sale of real property within the jurisdiction of the District, plan to engage in such activities within the jurisdiction of the District within the next year, or have engaged in such activities within the jurisdiction of the District within the past two (2) years.
Category 4: All investments and business positions in, and sources of income from, business entities that are banking, savings and loan, or other financial institutions.
Category 5: All investments and business positions in, and sources of income from, business entities that provide services, supplies, materials, machinery, vehicles, or equipment of a type purchased or leased by the District.
Category 6: All investments and business positions in, and sources of income from, business entities that provide services, supplies, materials, machinery, vehicles, or equipment of a type purchased or leased by the Designated Employee's Department.

Designated Positions, and the Disclosure Categories to be assigned to them, are as follows:

Assistant Superintendent/Vice President for Human Resource Services	Category 6
Assistant Superintendent/Vice President for Instruction	Categories 5,6
Assistant Superintendent/Vice President for Student Services	Categories 5,6
Director, Fiscal Services	Categories 4,5
Deans	Category 6
Director, Business Services	Categories 1,4,5
Director, Facilities	Categories 1,2,3,4
Counsel, Contracts, Special Projects	Categories 1,2
Police Chief	Categories 5,6
Consultant	Categories 1,2,3,4,5,6

Consultants must be included in the list of designated employees and must disclose pursuant to the broadest disclosure category in this Code subject to the following limitation: The Superintendent/President or designee may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to comply fully with the disclosure requirements described in this Section. Such written determination shall include a description of the consultant's duties and, based on that description, a statement of the extent of disclosure requirements. The Superintendent/President's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

Approved and/or authorized by the Board
of Supervisors of the County of San Diego
Date 11/14/04 Minute Order No. 23
THOMAS J. PASTUSZKA
Clerk of the Board of Supervisors
By DSM
Deputy Clerk

**EXCERPT
MINUTES OF THE REGULAR MEETING
OF THE GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
Palomar College, San Marcos, California
Tuesday, July 13, 2004**

COUNTY OF SAN DIEGO
BOARD OF SUPERVISORS
2004 JUL 16 PM 3:54
THOMAS J PASTUSZKA
CLERK OF THE BOARD
OF SUPERVISORS

**REAFFIRM ADOPTION OF FAIR POLITICAL PRACTICES COMMISSION STANDARD CONFLICT OF
INTEREST CODE; AMEND LIST OF DESIGNATED EMPLOYEES AND DISCLOSURE CATEGORIES**

The Governing Board hereby reaffirms its adoption of the Fair Political Practices Commission Standard Conflict of Interest Code.

**CONFLICT OF INTEREST CODE FOR THE
PALOMAR COMMUNITY COLLEGE DISTRICT**

The Political Reform Act, Government Code Section 81000, *et seq.*, requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regulations, Section 18730, which contains the terms of a standard conflict of interest code. It can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act. Therefore, the terms of 2 Cal. Code of Regulations, Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Appendix in which members and employees are designated and disclosure categories are set forth, constitute the conflict of interest code of the Palomar Community College District.

Designated employees shall file statements of economic interests with the agency who will make the statements available for public inspection and reproduction. (Gov. Code Section 81008). Upon receipt of the statements of the Palomar Community College District's Board and Interim Superintendent/President, the agency shall make and retain a copy and forward the original of these statements to the County Clerk, San Diego. Statements for all other designated employees will be retained by the agency.

The Governing Board hereby amends the list of designated employees by deleting the employee designated as "Counsel, Contracts, Special Projects" as that position has been eliminated. Others remain as follows:

**PALOMAR COMMUNITY COLLEGE DISTRICT
APPENDIX OF DESIGNATED EMPLOYEES**

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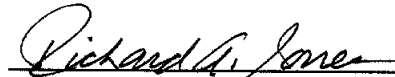
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Chief of Police	Categories 5,6
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STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO)

I, Richard A. Jones, Ed.D., Interim Secretary to the Governing Board of the Palomar Community College District of San Diego County, do hereby certify that the foregoing is a true copy of a resolution adopted by said Board at a regular meeting thereof held at its regular place of meeting at the time and by the vote stated, which resolution is on file in the office of the Board and that the matter of adopting this resolution duly appeared on the agenda of said Board as required by law.



Richard A. Jones, Ed.D.
Interim Superintendent/President
Interim Secretary to the Governing Board